

LICENSING ACT 2003 COMMITTEE - WEDNESDAY, 25 MAY 2022

MINUTES OF A MEETING OF THE LICENSING ACT 2003 COMMITTEE HELD REMOTELY -
VIA MICROSOFT TEAMS ON WEDNESDAY, 25 MAY 2022 AT 10:30

Present

Councillor M Lewis – Chairperson

H T Bennett
H Griffiths
R J Smith

A R Berrow
RM James

S J Bletsoe
MJ Kearn

RJ Collins
J E Pratt

Apologies for Absence

I Williams and R Williams

Officers:

Katia Daw	Lawyer
Julie Ellams	Democratic Services Officer - Committees
Kirsty Evans	Senior Licensing Officer
Andrew Rees	Democratic Services Officer – Committees

1. DECLARATIONS OF INTEREST

None

2. APPROVAL OF MINUTES

RESOLVED: That the Minutes of the meeting of the Licensing Act 2003 Committee of 9th November 2021 be approved as a true and accurate record.

3. LICENSING ACT 2003 AND GAMBLING ACT 2005 DELEGATION OF FUNCTIONS

The Licensing Policy Officer presented a report setting out the proposed arrangements for the authorisation of officers under the Licensing Act 2003 and Gambling Act 2005 and confirming arrangements for the formation of sub-committees following the Annual Meeting of Council 2022.

The Licensing Policy Officer explained that in the interests of effective performance it was proposed to delegate the responsibility for authorising officers to administer the requirements of the Licensing Act 2003 and Gambling Act 2005, to the Chief Officer – Legal and Regulatory Services, HR and Corporate Policy and for the Chief Officer – Legal and Regulatory Services, HR and Corporate Policy to institute proceedings under those Acts. It was also proposed that, where appropriate, the Chief Officer – Legal and Regulatory Services, HR and Corporate Policy, the Team Manager Licensing (Bridgend and Vale), the Senior Licensing Officer (Technical), Senior Licensing Enforcement Officer and Licensing Policy Officer be authorised to acknowledge and issue Notices relating to Temporary Event Notices; to issue, refuse, suspend licences, registrations, certificates, permits and notices, to implement the relevant provisions in respect of offences, reviews or other requirements; pursuant to any of the rules, regulations and/or Orders made under the Licensing Act 2003 and Gambling Act 2005 (as amended). The authorisation in respect of the licensing officers would only take effect when they were made available to Bridgend County Borough Council in accordance with section 113 of the Local Government Act 1972. The Committee was asked to approve the existing arrangement of the formation of further Sub-Committees consisting of three Members of

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the Licensing Act 2003 Committee to determine applications under the Licensing Act 2003 and Gambling Act 2005. It was proposed that the Licensing Act 2003 Sub-Committees be chaired by the Chairperson or Vice Chairperson of the Licensing Act 2003 Committee where possible. In the event that the Chair or Vice Chair were not able to attend, a chairperson would be elected.

RESOLVED: The Committee exercised its delegated authority and:

1. authorised the Chief Officer – Legal and Regulatory Services, HR and Corporate Policy to institute proceedings under the above-mentioned Acts.
 2. authorised the Chief Officer – Legal and Regulatory Services, HR and Corporate Policy, the Team Manager Licensing (Bridgend and Vale), the Senior Licensing Officer (Technical), Senior Licensing Enforcement Officer, and Licensing Policy Officer to acknowledge and issue Notices relating to Temporary Event Notices; to issue, refuse, suspend licences, registrations, certificates, permits and notices, to implement the relevant provisions in respect of offences, reviews or other requirements; pursuant to any of the rules, regulations and/or Orders made under the Licensing Act 2003 and Gambling Act 2005 (as amended).
 3. approved the arrangements for the formation of Sub-Committees set out in paragraph 4.3 of the report.
4. URGENT ITEMS

None.

The meeting closed at 10:40